



Town of Dumfries
Council Meeting

Meeting Date: February 18, 2014

Agenda Item# VIII-B

AGENDA ITEM FORM

TYPE OF AGENDA ITEM:

- ☐ CONSENT AGENDA
☐ PRESENTATION
☐ ACTION ITEM
☐ TOWN MANAGER & STAFF COMMENTS
☐ PUBLIC HEARING
☐ Duly Advertised

PURPOSE OF ITEM:

- ☐ INFORMATION ONLY
☐ DISCUSSION ONLY
☒ DISCUSSION AND/OR DECISION
☐ Introduction ☐ Resolution
☐ Ordinance ☐ Grant/MOU
☒ By Motion ☐ Bylaws

PRESENTER: Laura O'Dell

PRESENTER TITLE: Zoning Administrator

AGENDA ITEM:

Maintenance Code Official

BACKGROUND / SUMMARY:

Section 104.4 of the Virginia Maintenance Code requires that there shall be a Code Official appointed by the local governing body. The Code Official shall have at least five years of building experience as a maintenance code inspector, or other trade as specified by the State of Virginia. The code official must have received their Advanced Code Official certification by the Department of Housing and Community Development. Laura O'Dell has all requirements met and wishes to be appointed to Code Official for the Town of Dumfries for administering and enforcing the Virginia Maintenance Code.

ATTACHMENTS:

Proposed resolution

REQUESTED ACTION:

Move the resolution to the March 4, 2014, Consent Agenda

FOR MORE INFORMATION, CONTACT:

Name: Laura O'Dell

Phone#: 703-221-3400

E-mail: lodell@dumfriesva.gov

FOR USE DURING MEETING

VOTE:

☐ PASSED

☐ NOT PASSED

Y N

☐ ☐ Brewer
☐ ☐ Reynolds
☐ ☐ Wood

Y N

☐ ☐ Foreman
☐ ☐ Toney

Y N

☐ ☐ Forrester
☐ ☐ Washington

AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL HELD ON TUESDAY, MARCH 4, 2014, IN COUNCIL CHAMBERS, 17755 MAIN STREET, DUMFRIES, VIRGINIA: ON A MOTION DULY MADE BY _____, AND SECONDED BY _____, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:

Charles C. Brewer, ____;
Gerald M. Foreman, II, ____;
Kristin W. Forrester, ____;
Helen D. Reynolds, ____;
Willie J. Toney, ____;
Gwen P. Washington, ____;
Derrick R. Wood, ____;

**A RESOLUTION TO APPOINT THE MAINTENANCE CODE OFFICIAL
FOR THE TOWN OF DUMFRIES**

WHEREAS, *Virginia Maintenance Code § 104.4* states that the local governing body shall appoint a Maintenance Code Official for the administration and enforcement of the Virginia Maintenance Code; and

WHEREAS, the Virginia Maintenance Code was adopted by the Town Council on November 12, 2013; and

WHEREAS, the Council of the Town of Dumfries now needs to appoint a Maintenance Code Official for the Town; and

WHEREAS, the Zoning Administrator, Laura O'Dell, has met all the necessary requirements in § 104.4.1 and 104.4.2; and

WHEREAS, the Council of the Town of Dumfries is prepared to make this appointment.

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Dumfries on this the 4th day of March, 2014, that Laura O'Dell is hereby appointed as Maintenance Code Official for the Town of Dumfries, and that she has all necessary authority on behalf of the Council of the Town of Dumfries to administer and enforce the Virginia Maintenance Code for the Town.

By: _____
Gerald M. Foreman, Mayor

Attest: _____
Dawn Hobgood, Clerk